

SKELTON-CUM-NEWBY PARISH COUNCIL

Official Notice of the Annual Parish Council Meeting

DATE: Thursday 9th May 2024
TIME: 7.00pm
LOCATION: The Reading Room, Skelton-on-Ure

To the members of the Council:

You are hereby summoned to attend the Annual Meeting of Skelton-cum-Newby Parish Council for the purpose of transacting the following business:

Signed:



Nick Reed, Clerk to the Council

Date:

3rd May 2024

- AM24.01** **Election of a Chairperson** and signing by them of relevant papers
- AM24.02** **Election of a Vice-Chair** and signing by them of relevant papers
- AM24.03** **Apologies** and requests for dispensations
- AM24.04** **Council Documents** - to review, and amend if necessary, the following documents:
 - 24.041** **Standing Orders**
 - 24.042** **Financial Regulations**
 - 24.043** **Asset Register**
 - 24.045** **Code of Conduct**
 - 24.046** **Risk Assessment**
 - 24.047** **Data Protection Policy**
 - 24.048** **Model Publication Scheme**
- AM24.05** **Audit matters for the year ended 31st March 2024**
 - 24.051** **Certificate of exemption** – to certify the council as exempt from External Audit for the financial year 2023-24
 - 24.052** **Approval of Annual Governance Statement**
 - 24.053** **Approval of annual receipts and payments accounts**
 - 24.054** **Approval of the Statement of Accounts of the Annual Return**
- AM24.06** **YLCA** – to appoint two voting members to the Yorkshire Local Councils Association

Clerk to the Parish Council:

Nick Reed, 9 Little Market Place, Masham, North Yorkshire HG4 4DY

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